



Okyanos Global Health – Innovation Center, LLC is seeking a **Lab & Environmental Compliance Manager** that will become part of a team dedicated to ensuring that the design, development, and management of innovative technologies in the field of regenerative medicine complies with industry best practices. The Innovation Center is a state-of-the-art research facility designed to accelerate scientific discovery and commercialization. The lab manager will work with resident companies/employees to assist with inventory, purchasing, and quality needs. Environmental Compliance is responsible for maintaining laboratory equipment, to include calibration, preventive maintenance, and performance tracking. The manager will work with resident personnel to support current research and ensure that equipment is managed appropriately. The manager will actively address or facilitate addressing necessary quality-related actions needed by the companies within the Innovation Center. This position will also serve as the OSHA Safety Officer for the facility.

Essential job duties may include:

- Order/receive/process equipment that meets team, product, and regulatory requirements
- Perform regular maintenance on equipment
- Schedule and manage calibrations for equipment that includes coordination with off-site personnel for borrowed equipment
- Perform equipment performance monitoring, including tracking and trending
- Schedule/manage/perform IQ/OQ/PQ on equipment
- Confer with engineers and other technical workers to assist with equipment installation, maintenance, and repair techniques
- Work with Quality Assurance to be aware of current industry practices and standards for equipment maintenance
- Assist resident companies with purchasing and inventory management
- Establish or update operating procedures and communicate them so that the employees follow safety and health requirements.
- Provide safety training and certifications to new laboratory employees.

**QUALIFICATIONS & EXPERIENCE:**

- Bachelor's Degree required (science disciplines strongly preferred)
- 10yrs experience in an R&D lab environment
- 2yrs experience with laboratory equipment calibration and qualification (IQ/OQ/PQ)
- Experience with ISO 17025 preferred
- Understanding of Quality Systems Requirements (QSR), including cGMP (current Good Manufacturing Practices) as outlined by 21 CFR 820 and ISO 13485:2016
- Strong computer skills, including Microsoft Office Suite (Word, PowerPoint and Excel) and Adobe Acrobat
- Excellent interpersonal skills and problem-solving ability