Medical Diagnostic Laboratories (MDL) is a CLIA certified clinical laboratory with multiple state licensing, specializing in state of the art, automated DNA based molecular analysis of a variety of chronic and infectious illnesses. MDL specializes and performs Polymerase Chain Reaction (PCR) with a larger menu of testing available in the field of infectious disease.

Our main theme of research is in the field of Gynecology, Infectious Diseases, Infectious Arthritis, Tick-borne Diseases, Mycology, and Chronic Fatigue Syndrome (CFS). MDL is currently expanding and is looking for Full-Time reliable Laboratory Managers in our Houston, TX facility.

*This position will require travel to our Hamilton, NJ office for an extended period of time for training.*

**Responsibilities:**

- Keep a watch on priority accounts daily
  - Ensure that all priority accounts are being taken care of in a timely matter
- Keep watch on the workflow, and adjust personnel accordingly
  - Moving personnel to allow for worker’s strengths and weaknesses
  - Moving personnel according to unforeseen circumstances
- Make daily/weekly schedule based upon daily workflow, training, and scheduled vacations
- Monitor technician training
  - Ensure each technician is receiving proper training
- Conduct assessments for each technician at 3 and 9 months
- Periodically conduct trainer assessments (to be created soon)
- Keep the lines of communicate between all shifts open
  - Ensure they have the proper resources to effectively run their shift; i.e.) staffing
  - Ensure they receive proper training when new assays are developed
- Make sure there is a seamless line of communication with other departments, to allow for better daily work flow.
- Perform other similar or related duties as assigned or required.

**Special Duties:**

- Take a more active role in CAP testing
  - Make sure all received samples are properly labeled to allow flow through rMDL
  - Be sure all results are completed and turned into Kim Cabets by the assigned deadline
- Pull reports for use in K.I.Q. meeting
  - CFX analysis—to ensure no errors are being made by technicians or QC when analyzing Acoustic PCRs
● Repeat % for ALL PCRs performed

**Working Conditions:**

● Laboratory setting
● Use of personal protective equipment

**Physical Demands:**

● Ability to sit, stand, walk and perform repetitive motion (manual pipette)
● Proficient visual and audio skills

**Requirements:**

● Bachelor's Degree in Medical Technology, Biology, Microbiology or related Science field REQUIRED
● Experience or familiarity with the PCR method, Molecular Biology, Bacteriology or Virology a plus

**We Offer:**

● Competitive Salary
● Medical, Dental & Vision Insurance
● Short and Long Term Disability
● Life Insurance
● Dependent Care Flex Spending Account
● Voluntary Policies (Accident, Hospital Indemnity, Critical Illness & Supplemental STD)
● Legal Plan & Identity Theft Protection
● 401(k) Plan
● Paid Vacation & Holiday
● Business Casual Environment
● Credit Union


Medical Diagnostic Laboratories, LLC is an equal opportunity employer.